

Public Document Pack



County Hall
Rhadyr
Usk
NP15 1GA

Monday, 29 April 2019

Notice of meeting

Children and Young People Select Committee

Wednesday, 8th May, 2019 at 10.00 am,
The Council Chamber, County Hall, The Rhadyr, Usk, NP15 1GA

Please note that a pre meeting will be held 30 minutes prior to the start of the meeting for members of the committee.

AGENDA

Item No	Item	Pages
1.	Apologies for Absence.	
2.	Declarations of Interest.	
3.	Public Open Forum.	
4.	Chief Officer's Annual Report (to follow).	
5.	Scrutiny of the plans for Welsh Government to give 30 hours free childcare for nursery age - a position update and discussion on the implementation in Monmouthshire.	1 - 2
6.	Presentation providing an overview of the Flying Start Programme.	
7.	To confirm the following minutes:	
7.1.	Children and Young People Select Committee dated 21st February 2019.	3 - 12
7.2.	Special Meeting - Children and Young People Select Committee dated 22nd March 2019.	13 - 18
8.	Actions arising from the previous meetings.	19 - 20
9.	Children and Young People Select Committee Forward Plan.	21 - 24
10.	Council and Cabinet Work Planner.	25 - 36

11.	Next Meeting.	
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	Tuesday 21 st May 2019 at 10.00am.	
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Paul Matthews

Chief Executive

MONMOUTHSHIRE COUNTY COUNCIL
CYNGOR SIR FYNWY

THE CONSTITUTION OF THE COMMITTEE IS AS FOLLOWS:

County Councillors:

L. Brown
M. Groucutt
L. Jones
D. Jones
M. Lane
M. Powell
T. Thomas
J. Watkins
S. Woodhouse

**Added Members
Members voting on Education Issues
Only**

Vacant Seat (Roman Catholic Church)
Michael Fowler (Co-opted Member)
Vacant Seat (Co-optee)
Elizabeth Thomas (Church in Wales)

**Added Members
Non Voting**

Peter Strong NEU
Leanne Wakerley (Monmouthshire
Association of School Governors)
Fay Middleton (NASUWT)

Public Information

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Welsh Language

The Council welcomes contributions from members of the public through the medium of Welsh or English. We respectfully ask that you provide us with adequate notice to accommodate your needs.

Aims and Values of Monmouthshire County Council

Our purpose

Building Sustainable and Resilient Communities

Objectives we are working towards

- Giving people the best possible start in life
- A thriving and connected county
- Maximise the Potential of the natural and built environment
- Lifelong well-being
- A future focused council

Our Values

Openness. We are open and honest. People have the chance to get involved in decisions that affect them, tell us what matters and do things for themselves/their communities. If we cannot do something to help, we'll say so; if it will take a while to get the answer we'll explain why; if we can't answer immediately we'll try to connect you to the people who can help – building trust and engagement is a key foundation.

Fairness. We provide fair chances, to help people and communities thrive. If something does not seem fair, we will listen and help explain why. We will always try to treat everyone fairly and consistently. We cannot always make everyone happy, but will commit to listening and explaining why we did what we did.

Flexibility. We will continue to change and be flexible to enable delivery of the most effective and efficient services. This means a genuine commitment to working with everyone to embrace new ways of working.

Teamwork. We will work with you and our partners to support and inspire everyone to get involved so we can achieve great things together. We don't see ourselves as the 'fixers' or problem-solvers, but we will make the best of the ideas, assets and resources available to make sure we do the things that most positively impact our people and places.

Monmouthshire Scrutiny Committee Guide

Role of the Pre-meeting

1. Why is the Committee scrutinising this? (background, key issues)
2. What is the Committee's role and what outcome do Members want to achieve?
3. Is there sufficient information to achieve this? If not, who could provide this?
 - Agree the order of questioning and which Members will lead
 - Agree questions for officers and questions for the Cabinet Member

Questions for the Meeting

Scrutinising Performance

1. How does performance compare with previous years? Is it better/worse? Why?
2. How does performance compare with other councils/other service providers? Is it better/worse? Why?
3. How does performance compare with set targets? Is it better/worse? Why?
4. How were performance targets set? Are they challenging enough/realistic?
5. How do service users/the public/partners view the performance of the service?
6. Have there been any recent audit and inspections? What were the findings?
7. How does the service contribute to the achievement of corporate objectives?
8. Is improvement/decline in performance linked to an increase/reduction in resource? What capacity is there to improve?

Scrutinising Policy

1. Who does the policy affect ~ directly and indirectly? Who will benefit most/least?
2. What is the view of service users/stakeholders? Do they believe it will achieve the desired outcome?
3. What is the view of the community as a whole - the 'taxpayer' perspective?
4. What methods were used to consult with stakeholders? Did the process enable all those with a stake to have their say?
5. What practice and options have been considered in developing/reviewing this policy? What evidence is there to inform what works?
6. Does this policy align to our corporate objectives, as defined in our corporate plan?
7. Have all relevant sustainable development, equalities and safeguarding implications been taken into consideration? For example, what are *the procedures that need to be in place to protect children*?
8. How much will this cost to implement and what funding source has been identified?
9. How will performance of the policy be measured and the impact evaluated.

Questions for the Committee to conclude...

Do we have the necessary information to form conclusions/make recommendations to the executive, council, other partners? If not, do we need to:

- (i) Investigate the issue in more detail?
- (ii) Obtain further information from other witnesses – Executive Member, independent expert, members of the local community, service users, regulatory bodies...
- (iii) Agree further actions to be undertaken within a timescale/future monitoring report...

General Questions....

Empowering Communities

- How are we involving local communities and empowering them to design and deliver services to suit local need?
- Do we have regular discussions with communities about service priorities and what level of service the council can afford to provide in the future?

Service Demands

- How will policy and legislative change affect how the council operates?
- Have we considered the demographics of our council and how this will impact on service delivery and funding in the future?

Financial Planning

- Do we have robust medium and long-term financial plans in place?
- Are we linking budgets to plans and outcomes and reporting effectively on these?

Making savings and generating income

- Do we have the right structures in place to ensure that our efficiency, improvement and transformational approaches are working together to maximise savings?
- How are we maximising income? Have we compared other council's policies to maximise income and fully considered the implications on service users?
- Do we have a workforce plan that takes into account capacity, costs, and skills of the actual versus desired workforce?

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CHILDCARE OFFER BRIEFING PAPER

What is the Childcare Offer?

- The Childcare Offer is a Welsh Government funded scheme that aims to support working parents with childcare costs and to help parents progress into work.
- This offer runs alongside the universal offer for Foundation Phase Nursery education.
- In Monmouthshire, parents can access their FPN education at an LA Nursery or with an approved non-maintained provider.
- LA Nursery provision is 12.5 hours per week; approved non-maintained settings are funded for 10 hours per week.
- During term time, the 30 hours available through the Childcare Offer is made up of a combination of FPN and childcare. If parents don't access Foundation Phase Nursery provision, they can only receive funding for up to 20 hours of free childcare.
- The Childcare Offer is available for 48 weeks of the year; during 9 weeks of the school holidays, the full 30 hours can be taken as childcare.

Who is eligible for the Childcare Offer?

- The Childcare Offer is available to working parents from the term following their child's 3rd birthday until they are offered a place in full time education; in Monmouthshire, this is when they enter Reception in the September following their 4th birthday.
- The criteria for working parents is that both parents / lone parent / carer must earn equivalent to at least 16 hours a week at National Living Wage or National Minimum Wage and neither parent must earn more than £100,000 a year.

How has it been implemented in Monmouthshire?

- Monmouthshire is only an engagement authority; Newport City Council is the delivery authority for the Childcare Offer in Monmouthshire.
- As an engagement authority, we are required to engage with parents and childcare providers to promote the Childcare Offer. We appointed a Childcare Engagement Officer who commenced in January 2019; she supports parents and childcare providers through the application process and has advertised the offer extensively throughout Monmouthshire.
- Newport City Council manage the application process with parents and childcare providers, checking eligibility and distributing the funding.
- They had a few problems initially with their database provider, so there were delays to the application process for the autumn term and parents were unable to use the online application form. These issues have now been resolved and parents are able to complete their application and upload documents online, so the process has been much smoother. From the spring term onwards, childcare providers are also able to log into a portal to submit invoices and attendance data.

Where can parents access the Childcare Offer?

- FPN education can only be accessed in an LA Nursery or with an approved non-maintained provider. We currently have 12 LA nurseries and 27 approved non-maintained providers. Take up of places is monitored termly and we currently have surplus places in all areas of Monmouthshire.
- The childcare element can be accessed with any registered childcare provider. To date, we have 90 providers of different childcare types registered to provide childcare through the Childcare Offer for Monmouthshire families, as follows:
 - Childminders – 27 registered
 - Day nurseries and playgroups – 37 registered
 - Out of county providers – 26 registered

How many Monmouthshire families have taken up the Childcare Offer?

- There were 507 applications for the spring term 2019. As of 5th April 2019, 469 of these had been approved, 22 had been refused as parents were not eligible and 16 were awaiting further information.
- To date, there have been an additional 67 applications received for the summer term 2019 and 43 of these have been approved.

Public Document Pack Agenda Item 7a

MONMOUTHSHIRE COUNTY COUNCIL

Minutes of the meeting of Children and Young People Select Committee held at Council Chamber, County Hall, The Rhadyr, Usk, NP15 1GA on Thursday, 21st February, 2019 at 10.00 am

PRESENT: County Councillor M.Groucutt (Chairman)
County Councillor L.Jones (Vice Chairman)

County Councillors: L.Brown, D. Jones, M.Lane, M. Powell, T.Thomas, J.Watkins and S. Woodhouse.

OFFICERS IN ATTENDANCE:

Will McLean	Chief Officer for Children and Young People
Nikki Wellington	Finance Manager
Wendy Barnard	Democratic Services Officer
Matthew Lewis (Countryside)	Interim Performance, Evaluation and Programme Development Lead for MonLife
Mike Moran	Community Infrastructure Coordinator

ALSO IN ATTENDANCE:

County Councillor R. John	Cabinet Member
County Councillor A. C. Watts	
Mike Fowler	Parent Governor Representative
Leanne Wakerley	Chair, Monmouthshire Association of School Governors
Peter Strong	NEU
Helen Power	Principal Challenge Adviser, Monmouthshire
Hayley Davies-Edwards	Principal Challenge Adviser, Newport
Roger Thurlbeck	Head of SENCOM

APOLOGIES:

None

1. Declarations of Interest

Item 5: EAS Business Plan 2019-20 – County Councillor T. Thomas declared a personal, non-prejudicial interest as a Governor of Ysgol Gymraeg Y Fenni.

2. Public Open Forum

No members of the public were present.

3. Reconfiguration of the Sensory and Communication Support Service (SENCOM): Roger Thurlbeck, Head of SENCOM

The Select Committee welcomed Roger Thurlbeck, Head of Sensory and Communication Support Service (SENCOM) and thanked him for providing information on the service and the update that Newport City Council (NCC) has agreed to defer withdrawal for 12 months. Questions and comments were invited as follows:

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Member Scrutiny:

- The opinion was expressed that the best outcome would be for NCC to remain in the service. The Chair explained that NCC's Leader had responded to letters that its original position was that an equivalent service could be delivered at less cost to benefit young people in Newport by running its own service.
- A Member questioned the impact on staff of a deferment and was informed that if that was the case, the original staffing complement of 46 staff across three teams would continue, the change management process would be deferred and the TUPE (Transfer of Undertakings and Protection of Employment) process would stop.
- County Councillor A. Watts, attending as a guest, asked what the day to day service would be if the changes occurred. Considering the authority's funding share, it was asked if there was an opportunity to seek new partners, commenting that Bristol City Council has an excellent service. It was responded that it is intended to continue with the same advice, support and teaching input by looking at the data for the remaining authorities, trends and time required to retain the current range of skills and experience and to balance the budget. A staffing structure was developed using this information. Potentially 16 staff would be lost and families would experience changes in personnel for which a transition process would be established.

Concern was expressed about longer term resilience. Professional partnerships are always welcomed but initially some time will be necessary to embed the new structure before exploring opportunities. The Chair commented that education is devolved and delivered by Welsh Government and Welsh local authorities and provided assurance that there is considerable expertise within Wales. Councillor Watts observed that courses for mandatory qualifications are only available in England and Scotland.

- A Member raised concerns that there should be no reduction in time allocated to students. It was responded that students have different levels of need that impact on their learning and so training, support and communication with schools has been reviewed to provide service levels according to need.

The Cabinet Member empathised with staff, particularly in respect of impact on their morale and wellbeing. He emphasised the authority's commitment to the Gwent-wide service and welcomed the deferment of withdrawal by NCC. He acknowledged the uncertainties for staff, parents and children. An urgent meeting with NCC has been requested to provide reassurance for staff and families.

Committee Conclusion:

The Chair, on behalf of the Select Committee, expressed the authority's unanimous support for the comments of the Cabinet Member and noted that it has already been agreed that Cabinet liaises and negotiations as soon as possible for a clear way forward for staff and children and to help the staff do the best they can. It was asked that the unanimous support for the service and staff is communicated to them.

It was agreed that a letter would be written to Kirsty Williams, Minister for Education, to request that qualifications courses for SENCOM services are restored in Welsh universities.

The Head of SENCOM was thanked for his attendance at the meeting.

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4. Mounton House: Proposed Change to Funding Formula

Purpose:

The purpose of this report is to seek the view of the CYP Select members regarding the consultation on the proposed changes to the funding formula for Mounton House Special School.

Key issues:

Background

1. The funding formula for schools is regularly reviewed for schools to ensure that the funds are distributed fairly.
2. The consultation document attached in appendix 1 identifies the issues with the current formula and the reasons to make the changes.
3. The consultation document details the list of consultees this includes all elected members.
4. The consultation period is for 4 weeks and closes on 22nd February 2019 (noon).
5. The Headteacher has met with the CYP finance manager to discuss the proposal.
- 3.6 At the time of writing this paper no responses have been received, however all responses up to the closing date will be included in the cabinet paper for the meeting on 6th March 2019.

Member Scrutiny:

The Children and Young People Finance Manager presented the report seeking the views of the Select Committee on proposals to alter the funding formula for Mounton House Special School. Following presentation of the report, questions and comments were invited. (Members were informed that these would be added as consultation feedback).

- A Select Committee Member supported making the funding formula appropriate to the needs and requirements of schools but expressed concern that changing the formula would effectively remove £275,000 from the Education budget. It was accepted that there is a gap between the funding received by the authority and the costs of services; Children and Young People Directorate have to contribute towards this and various options have been considered. Formula funding of school budgets is based on pupil numbers; these have reduced at the school.
- In response to a query, it was confirmed that a formal response from the Governing Body has not yet been received.
- A Select Committee Member, in response to a question, was informed that income from out of county pupils is held centrally and this has been reported as a budget pressure as numbers have reduced.
- Seeking clarification of the total funding, a Select Committee Member was informed that the school received funding of £1,559,000, centrally, £756,000 is recouped from other authorities leaving the net running costs of the school as £803,000. £275,000 for SEBD (Social Emotional and Behavioural Difficulties) has been removed from the funding as explained in the consultation report. It is anticipated that the out of county pupil income will be reducing to £350,000 due to a reduction in admissions.
- A Member expressed surprise that the number of pupils in the school is reducing and queried if some pupils were being retained in mainstream schools with support. The Chief Officer explained that there had been a steady decline, adding that the restrictive profile of the school plus the impact of neighbouring authorities making their own provision is affecting admissions numbers. He confirmed that proactivity on inclusion is encouraged.

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- A Select Committee Member asked about the numbers of out of county pupils and was advised that, next year there will be half as many.

Committee Conclusion:

The Select Committee considered the recommendation to scrutinise and provide feedback. Upon being put to the vote, the following votes were recorded:

For : 6

Against: 3

Abstain: 0

The Chair announced the outcome that the Select Committee accepted the proposals to make changes to the funding formula for Mounton House Special School.

5. EAS Business Plan: Helen Power, EAS

Purpose:

This report asks for members to consider the full contents of the draft EAS Business Plan 2019-2020 and the Local Authority Annex 2019-2020, as part of the regional consultation process. Through this activity members will ensure that the plan enables appropriate support for schools to improve and that all pupils reach their potential across Monmouthshire.

Recommendations:

1. Members are asked to take the opportunity to comment on the contents of the Business Plan as part of the consultation process, and provide a written response as appropriate.
2. Members are asked to consider the main strengths and areas for development within Monmouthshire, as detailed in LA Annex and to consider how LA services can be aligned to meet the ambitious targets within the Business Plan, therefore ensuring all pupils meet their full potential.

Key Issues:

1. The EAS is required to submit an annual overarching regional Business Plan with accompanying annexes for each of the five Local Authorities (LAs). This Business Plan (2019–2020) outlines the programme of work that is required to continue to accelerate outcomes and provision for children and young people in settings and schools in South East Wales. The plan focuses on the need to raise aspiration and accelerate improvement in pupil outcomes, improve the quality of teaching and leadership, support schools to realise the national reform agenda and to continue to build upon the self-improving system within and across schools and settings.
2. Priorities for the Business Plan have been derived from Local Authority Strategic Plans, the progress that has been made towards the previous Business Plan, areas that have been identified as requiring improvements through internal self-evaluation processes, external research and feedback from Estyn. The delivery model for the Business Plan is on a regional basis, the needs of each school and trends within each LA are met through bespoke work with each school. This Business Plan addresses Monmouthshire local authority strategic priorities that fall within the remit of the work of the EAS.
3. The delivery model for the Business Plan is on a regional basis, the needs of each school and trends within Monmouthshire are met through bespoke work with each school. The EAS offers a wide range of bespoke support that is based upon best practice.
4. The EAS Business Plan priorities continues to be shaped using the outcomes of external reviews and research:

Member scrutiny:

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The EAS Principal Challenge Adviser for Monmouthshire and Principal Challenge Adviser for Newport introduced the EAS Business Plan for 2019/20. Following presentation of the report, questions were invited:

- In response to a question, it was explained that pupils have been consulted via School Councils; a summary of feedback received was offered. It was confirmed that staff have been consulted through strategy groups and should have been included on the list of consultees, and that feedback will be provided for next year. Some concern was expressed that feedback appeared to have been obtained from Headteachers only.
- Guidance on interpreting the data presented in the LA specific appendix was provided. Step 1 (data) is not now published, Step 2 examines a schools' capability to improve and Step 3 indicates the support to be provided.
- A Member requested information why Monmouthshire has less green category schools in comparison with others in SE Wales. In response, it was confirmed that there is a story reflecting the category and any changes for each school and consequently the level of support required to improve. Suggestions on layout will be conveyed to the Learning Intelligence Team (LIT).
- County Councillor T. Thomas declared an interest as a Governor of Ysgol Gymraeg Y Fenni and questioned the frequent change of Challenge Adviser, noting that the lack of continuity is not helpful. It was responded that this comment will be conveyed to the EAS. It was also explained that Welsh speaking Challenge Advisers are continually sought but recruitment is difficult in this area.
- It was accepted that there were some errors contained in the first report circulated and this will be reported back to the LIT.
- It was commented that the County has lower levels of Free School Meals (FSM) pupils and consequently, Pupil Development Grant (PDG). It was queried what the EAS can do to assist delivery of interventions for FSM pupils with less funding than other areas. It was explained that the EAS is partnering Monmouthshire schools with well performing schools in areas outside the region that reflect similar socioeconomic demography to share best practice. More information was offered for a future meeting. Peer review work with Professor Mick Waters is in progress and this can also be reported upon at a future meeting. The Cabinet Member explained that Monmouthshire has consistently good outcomes for children eligible for free school meals at Foundation Phase and Key Stage 2, but it is recognised that improvement at KS3 and KS4 is needed. It is also noted that we have the biggest gap relating to children moving in and out of county on transition to secondary school, whereas most authorities retain the same cohort and this can impact on performance data. Professor David Egan has been commissioned to carry out work on the nature of poverty in rural communities and its impact on education standards. Monmouthshire is the lowest funded authority in the country, has suffered the deepest cut this year and has the lowest shares of Education Improvement Grant and Pupil Development Grant. Referring to results at KS4 and FSM, the secondary headteachers have been asked what help can be provided for Y11 pupils. £75,000 has been made available; £1000 per FSM pupil to provide, for example, additional one to one support, resources, holiday revision.
- It was explained that Challenge Advisers monitor how schools spend their Pupil Development Grant, and the impact especially on vulnerable learners especially FSM.
- A Member noted that underperformance at Key Stage 4 is a common topic across the region. It was agreed that there is a focus on KS4 to ensure pupils achieve the best from their potential. Key Stage 3 is also a similar focus. Reassurance was provided that the focus on these key stages was not at the expense of Foundation Phase and Key Stage 2.

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- Considering exclusions, a significant increase was noted in fixed term exclusions of 5 days or fewer at primary and secondary, and a decrease at 6 days plus. The Chief Officer offered to provide further information on these statistics. There are significant behaviour challenges in schools; these are often managed by the use of short term exclusion. The ALN review recognises the need for an effective and graduated response to behaviour issues in classrooms to try and retain pupils in school.
- In response to a question about new professional standards, the difference between national and regional was explained. To support, EAS has designed a programme with less emphasis on professional leadership training and central training, and more emphasis on learning network schools (designated by a robust quality assurance process to share strengths across the region. The EAS provides a regional service to provide a joined up approach in the use of the new professional standards. Clarification was provided that higher education institutes annually review the impact of the EAS's work.
- Referring to pockets of deprivation in the county, it was questioned if any funds were available to encourage good practice. It was confirmed that a list of good work and strategies used is being collated in order to share knowledge to maximise impact.

Committee conclusions:

The Chair summarised that there had been a good discussion on the EAS Business Plan and that a few points had been highlighted to the EAS about presentation.

It was agreed that the County has identified priorities and it was considered that the plan appropriately captures the main concerns and sets out how to address them.

The recommendations were unanimously accepted.

The representatives of the EAS were thanked for their attendance.

6. School Categorisation Report: Helen Power, EAS

Purpose:

1. The Minister for Education and Skills announced the introduction of the National School Categorisation System in September 2014. The system, which covers both primary schools and secondary schools, has evolved over subsequent years.
2. From 2017-2018, Welsh Government removed the data-driven judgement that placed schools into a standards group as part of Step 1. Discussion around the school's self-evaluation and school development planning has become the central feature of the model. The school's data remains as a starting point for discussions within the school, and with the Challenge Adviser, about their capacity to improve in relation to leadership, teaching and learning.

Key Issues:

1. The following terminology is used to describe the outcomes of each step of the categorisation process:

Step 1: no standards group is published for 2018-2019

Step 2: the outcome is a judgement about a school's improvement capacity (A-D)

Step 3: leads to a support category for each school (green, yellow, amber, red)

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2. A range of other risks where they occur are considered when making a judgement about a school's improvement capacity and a decision about their support category.

3. The performance of eFSM pupils is taken into account giving consideration to the school's support category. Consideration should be given to performance over time (3 years minimum.)

4. For new and amalgamated schools any available performance data is used to inform discussions as part of Step 2 of the process – the self-evaluation of the school's capacity to improve.

5. Changes to a school's support category in year

The National School Categorisation process is carried out on an annual basis. The outcomes are communicated to the Welsh Government each year for publication following national verification in January. However, it is possible for each region to review a school's categorisation at any point during the year in response to changes in circumstance. These changes will not be published nationally.

Circumstances that may necessitate a review include:

- Schools that are making very good progress.
- Schools that become subject to a higher degree of risk
- Schools in inspection follow up

6. The National School Categorisation system is not contingent on the outcomes of an individual school's inspection. Where school self-evaluation and monitoring of schools' performance are effective this should result in appropriate action that will support a school's self-improvement and avoid the need for inspection follow-up activity. However, where a school requires follow up as a result of inspection the associated degree of risk, and the need to provide evidence of a school's progress against its recommendations, is weighed carefully when determining a judgement about a school's improvement capacity and making a decision about its support category.

7. The level of support available for each category is as follows:

- Green support category - up to 4 days of challenge adviser time.
- Yellow support category - up to 10 days of challenge adviser time.
- Amber support category - up to 15 days of challenge adviser time.
- Red support category - up to 25 days of challenge adviser time.

Each challenge adviser will determine the nature of the bespoke support package to be provided to each school according to need. This support will be aligned to the school's own development plan, through a single plan of support.

Member Scrutiny:

The report was presented by the Principal Challenge Adviser, and questions were invited:

- In response to a question about the changes, it was confirmed that there had been a review of improvement and outcomes, and of Estyn too that has led to categorisation changes and the development of a national self-evaluation tool and an authentication model which is still under development. The EAS will be working closely with authorities and schools to ensure that the appropriate support is provided. The Chair clarified that the letter he will be writing to the Minister will be bespoke to Monmouthshire.
- A Member congratulated the EAS on the support provided and the increase in green schools. It was confirmed that the one red school is provided with a range of support from e.g. challenge advisers, a learning network school.

Committee Conclusion:

The Chair thanked the representatives of the EAS for their contribution to the meeting.

The contents of the report were noted.

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7. Play Action Plan and Play Sufficiency Assessment

Purpose:

To advise members of the timescale for the submission of the play sufficiency assessment and to present progress on the assessment and the proposed action plan for 2019/20.

Key Issues:

Key issues:

1. Statutory Play Sufficiency Assessments (PSA) were undertaken in 2013 & 2016. The duty on local authorities is to undertake a full review of the PSA every three years. The updated PSA is required to be submitted to Welsh Government by 31 March 2019 having been approved by Cabinet or in a final version timetabled to be so approved.
2. **“Wales: A Play Friendly Country”** is statutory guidance to local authorities on assessing and securing sufficient play opportunities for children in their areas. It gives detail to the duty under Section 11 of the Play Opportunities, Children and Families (Wales) Measure 2010.
3. In summary, the statutory requirements are that a local authority
 - must assess the sufficiency of play opportunities in its area; and
 - must secure sufficient play opportunities in its area for children, so far as reasonably practicable, having regard to its assessment.
4. In addition to undertaking a full review every three years, local authorities are required to produce a progress report and update the Play Action Plan on an annual basis.

Member Scrutiny:

Following presentation of the report by the Interim Performance, Evaluation and Programme Development Lead for MonLife and the Community Infrastructure Coordinator, the following observations were made by Select Committee Members:

- A Member acknowledged the important role of providing play facilities for children, noting in particular, the lack of all-weather sports and play facilities. It was proposed that outdoor facilities should be reviewed as a priority. It was questioned if there is the opportunity to engage with partners. In response, it was confirmed that a meeting is being set up with the Collaboration Group that manages outdoor pitches in Wales in the context of the proposals for a new school in Abergavenny. Secondly, the success of the indoor play provision in the new facility in Monmouth has encouraged interest in pursuing similar provision at Caldicot and the other leisure centre sites. Whilst welcoming this information, the Member was also concerned about rural areas.
- A Member congratulated all involved in holiday play provision.
- In response to a question about open access community play being moved from Chepstow Leisure Centre, it was confirmed that there has been growth in numbers of children attending and that choice of venue is critical. Some free places are offered for the Monmouthshire Games for FSM pupils but it is sometimes difficult for the children to travel to the leisure centre. To assist, the hours will be extended to include a food option at open hours' sessions, hopefully with Welsh Government funding. It was added that the Town Council will be considering improvements at Piggy's Hill.
- A Member recommended that Committee Members should take advantage of any invitation to visit the Monmouthshire Games to see the good work in session.

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- A Member explained that the move to Bulwark reflects where the highest concentration of young families live and work, agreeing that the leisure centre is too difficult to get to. It was commented that the existing play provision in semi urban areas is generally poor and needs to be improved. It was responded that the review will reflect further development in the area.

8. Confirmation of Minutes

Committee conclusion:

The Chair noted that if plans proceed, the provision of play opportunities will pass to MonLife. The authority will retain statutory duties regarding funding from Welsh Government, and the MonLife shadow board and Cabinet must ensure that there are protocols and systems in place so that when grants are available, they are received and delivered promptly to staff delivering play opportunities.

The Select Committee supported the proposals, and Members raised the need for more opportunities for play in rural communities, and asked that this point is considered.

The Committee reiterated the need for Welsh Government to release grant funding earlier to allow for better planning; this point already brought to the attention of Welsh Government.

The officers were thanked for their attendance

The minutes of the previous meeting were confirmed and signed as a true record.

9. Children and Young People Select Committee Forward Plan

Special Meeting: 22nd March 2019 to consider:

- School Catchment (after consultation which concludes on 6th March 2019)
- The Future of Mounton House Special School

10. Actions Arising from previous meeting

Arising from the minutes, the Chair reported that a meeting has taken place with the Chair of the Monmouthshire Association of School Governors and the Parent Governor Representative. The outcome is that the areas of disagreement in the Partnership Agreement between the authority and the Association have been satisfactorily resolved. The amendments are being drafted and the revised document will return to a future meeting.

The Scrutiny Manager will chase progress on the Budget proposals action point.

SENCOM: This point was addressed at the meeting today with the attendance of the Head of Service.

11. Council and Cabinet Work Planner

Thanking the Select Committee for allowing his attendance, County Councillor A. Watts referred to an allegation of bullying/racial incident in a comprehensive school. In response, it was

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confirmed that schools have a statutory duty to report racial incidents. A report of incidents for all categories under the Equalities Act 2010 (not detail of individual cases) was requested for the Special Meeting on 22nd March 2019.

12. **Date and time of the next meeting: 4th April 2019**

The meeting ended at 12.33 pm

Public Document Pack Agenda Item 7b

MONMOUTHSHIRE COUNTY COUNCIL

Minutes of the meeting of Children and Young People Select Committee held at Council Chamber, County Hall, The Rhadyr USK - County Hall, The Rhadyr, Usk on Friday, 22nd March, 2019 at 10.00 am

PRESENT: County Councillor M.Groucutt (Chairman)
County Councillor L.Jones (Vice Chairman)

County Councillors: L.Brown, D. Jones, M. Powell, T.Thomas, and R.John.

OFFICERS IN ATTENDANCE:

Nikki Wellington	Finance Manager
Wendy Barnard	Democratic Services Officer
Matthew Jones	School and Student Access Manager

ALSO IN ATTENDANCE

Mike Fowler	Parent Governor Representative
Leanne Wakerley	Chair, Monmouthshire Association of School Governors (MASG)
Zoe Elsmore	NASUWT
Peter Strong	NEU
Beverley Randall	Headteacher, Mounton House Special School
Gareth Jones	Chair, Governing Body of Mounton House Special School

APOLOGIES:

County Councillors M.Lane, J.Watkins and S. Woodhouse

1. Declarations of Interest

- County Councillor P. Pavia declared a personal, non-prejudicial interest in item 3: School Admission Policy and School Catchment Areas as Chair of the Governing Body of St. Mary's RC Primary School.
- County Councillor V. Smith declared a personal, non-prejudicial interest in item 3: School Admission Policy and School Catchment Areas as her grandchildren attend Goytre Fawr Primary School
- Mr. M. Fowler declared a personal, non-prejudicial interest in item 3: School Admission Policy and School Catchment Areas as Chair of Raglan Church in Wales Primary School Governing Body which is a member of the Monmouth cluster of schools.
- Mrs. L. Wakerley, declared a personal, non-prejudicial interest in item 3: School Admission Policy and School Catchment Areas as Chair of Trellech Primary School Governing Body.
- County Councillor A. Easson declared a personal, non-prejudicial interest in item 3: School Admission Policy and School Catchment Areas as a School Governor at Dewstow Primary School and Ysgol Gymraeg Y Ffin.
- County Councillor M. Powell declared a personal, non-prejudicial interest in item 3: School Admission Policy and School Catchment Areas as a School Governor at King Henry VIII Comprehensive School.

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- County Councillor T. Thomas declared a personal, non-prejudicial interest in item 3: School Admission Policy and School Catchment Areas as a School Governor at Ysgol Gymraeg Y Fenni.
- County Councillor D. Jones declared a personal, non-prejudicial interest in item 3: School Admission Policy and School Catchment Areas as a School Governor at Ysgol Gymraeg Y Fenni and Llanvihangel Crucorney Primary School.

2. Schools Admission Policy and School Catchment Areas: To seek the views of scrutiny as part of the consultation on the proposed changes.

The Chair welcomed five parents representing parents and children at Usk Church in Wales Primary School and Goytre Fawr Primary School to the meeting. The following points were made:

Parents from Usk made the following points:

- There was support for the proposal that Usk and surrounding areas form part of the catchment area for Monmouth Comprehensive School, thus enabling children and young people to continue their education through the Monmouthshire education system. The current system has led to friendship groups of children being split up between four schools due to the lack of designated secondary school. This has adversely impacted on children and parents' wellbeing plus the stress of the admission appeals process.
- It was commented that, under the new plan, a child wishing to follow an older sibling to Caerleon Comprehensive School would not be entitled to free home to school transport as it is not now the nearest school, and there was the potential that siblings would not attend the same school.
- The oversubscription criteria was highlighted as a problem as there would be less chance of obtaining a place at Monmouth Comprehensive School from some addresses due to the distance from the school, with pupils from the Forest of Dean and Herefordshire being closer. Priority should be given to pupils living in Monmouthshire.
- The proposed change from Caerleon Comprehensive School catchment was felt to be too quick and unfair, and should be introduced from Reception age to better allow parental choice.
- Consultation meetings were held at the same time as school parents' evenings.
- The admission of children from English schools creates difficulties with Welsh studies at Monmouth Comprehensive School, having had no experience or appreciation of the language.

The Chief Officer responded that there had been full and complete consultation comprising public meetings and an online survey.

Parents from Goytre made the following additional points:

- There were too many consultation documents for parents to read, digest and respond to in a short period of time.
- Different information was given at different meetings.
- Concern about prejudicial interest from elected members with children educated in Monmouthshire schools.
- A younger sibling will be in catchment for King Henry VIII Comprehensive School, and the elder at Caerleon School. Parents would prefer they attend the same school as they live closer to Caerleon School which is oversubscribed.
- Concerns were raised about aspects of the online survey and storage of data.

The Chief Officer responded that:

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- There is no predetermined decision and that all views have been sought in a range of ways, as fairly as possible.
- There is no personal or prejudicial interest for elected members.
- Regarding the survey, GDPR is taken into consideration and a balance of data will be looked at.

The School and Student Access Manager summarised the proposals and provided an overview of the consultation feedback. This was mainly from Goytre and Usk parents where the majority of families didn't have a catchment school in Monmouthshire. A report will be written for consideration by Cabinet and will be publically available.

It was confirmed that, during the consultation process, the views of children and young people in the schools affected have been sought and will form part of the consultation report

It was clarified that Newport City Council is not reviewing catchment areas and still considers Usk and Goytre to be within catchment for Caerleon School.

It was confirmed that home to school transport would be provided to the nearest or catchment school.

It was explained that the oversubscription criteria will also be consulted upon and will form part of the Cabinet decision.

The Cabinet Member appreciated parents' concerns and supported that parents should be able to express a preference and have as much choice as possible, but also that Monmouthshire children should be able to access places in Monmouthshire secondary schools.

The Cabinet Member addressed the points raised about the consultation emphasising that timescales were reasonable for a decision by 15th April 2019. The conflict between dates for the public meetings and parents' evenings were not raised as an issue prior to the public meetings otherwise changes would have been made. It was confirmed that dual catchment is still under consideration.

Regarding oversubscription at Monmouth and Caerleon Comprehensive Schools, it was explained that consideration is being given to a feeder school in the admissions criteria so peer groups and siblings can stay together.

It was not possible to agree sibling criteria with Newport in advance as this would have prejudged the consultation.

Member Scrutiny:

- A Select Committee Member wholly supported the proposals. In a period of unprecedented education reform, implementation is being driven by the cluster and it is unfair that pupils from a school within a cluster don't feed into the cluster secondary school. It was suggested that catchment should align with clusters. Monmouth Comprehensive manages transition very well and not all pupils from Usk have the opportunity to benefit.
- A Member referred to the difficulties of parents managing children in different schools and asked how these difficulties could be lessened. The Member commented on the oversubscription to Monmouth and undersubscription to Chepstow Schools. It was

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suggested that Chepstow School could be offered as an alternative to Monmouth Comprehensive School.

- Several Members supported the proposals for Usk area and acknowledged the participation of parents in the meeting.
- A Member asked about Tredunnoch and Llanhennock pupils and it was confirmed that currently, they fall outside of Usk Church in Wales Primary School catchment and will remain part of Caerleon Comprehensive School catchment. If in future years Newport City Council discontinues this arrangement, an appropriate Monmouthshire School will be sought.

Committee Conclusion:

The Chair, on behalf of the Committee, summed up that the local authority is trying to bring rationality to the admissions system, so that Monmouthshire children can attend Monmouthshire schools. The four Comprehensive schools lead the clusters and will know the schools and children feeding in (subject to parental wishes).

The Committee expressed a view by voting and unanimously supported that Monmouthshire children should attend Monmouthshire schools, that catchment areas align with cluster areas and that wherever possible friends from KS2 shouldn't be separated. Dual catchment for Caerleon Comprehensive School will remain available for at least one year until Newport City Council reviews its admissions arrangements.

It was agreed that future reviews will monitor the situation of Chepstow Comprehensive School.

The Chair thanked the parents for their attendance at the meeting.

3. To discuss future options for Mounton House Special School

Key Issues:

The Chief Officer clarified that the formal consultation on the closure of Mounton House School is in progress and provided background information about the school. Questions were invited

Member scrutiny:

- A Member of the Select Committee opposed the proposal and suggested that Option 3 (change type of provision) would be preferable to avoid closure which would go against the authority's policies and the wellbeing agenda. It was acknowledged that finances are difficult on the existing numbers but it was queried why there was no detail of alternative strategy to compare against closure. In response, the Chief Officer clarified that there are no other alternatives because these would have had to have been costed and would have led to a predetermined case. If the proposals are agreed, alternative strategy for the accommodation of additional learning needs would be compiled at that time.
- A Member of the Select Committee, and also the local member for the school, supported the original Option 3 to change provision at the school to meet the requirements of children with ASD and SEBD in the county on a transitional basis and referred to the table of advantages provided at that time Caerphilly. It was added that there is strong support for the school within the local community and that staff have enormous impact

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on the lives of the pupils. The Public Service Board priority of giving all children in the county the best start in life was referred to. It was recognised that these are vulnerable children in need of the support they receive through the provision at the school. In turn, this improves learning for mainstream pupils by reducing challenging behaviour in the classroom. The Member doubted the financial aspects of the reasons for closure and supported the school remaining open gradually widening the number of pupils and age range and transitioning to accessing 21st C School funding to make improvements to cover the growing need in the county. The Member referred to the Change.Org petition signed by 2200 people. Referring to possible modifications to the school, a breakdown of the costs has been requested. The Chief Officer explained that developments in other authorities has contributed to less pupils for Mounon House School. It was added, regarding Band B/C capital funding, that decisions on priorities in the county have been very difficult. A further capital cost will bring more challenges. Band C funding isn't released until 2024 and the financial position at the school will worsen in the interim time.

- A Member also opposed the closure of the school and supported Option 3 and was concerned about the consequences for the children e.g. the potential for long bus journeys to access alternative provision. The Chief Officer responded that there is need to think about appropriate access and provision for children, and levels of need. There is no presumption that pupils would return to mainstream with one to one support.
- A Member referred to the falling numbers at the school and suggested that the only way to keep the school open is to have more numbers. The savings would provide funding for more children in the county.
- The Chair referred to his experience with young people with diagnosed mental health disorders and of the need for close work with the NHS CAMHS services and the Public Service Board so they receive the services they need. He was clear that any saved money must not return to a general schools fund.
- A Member referred to the significant amount of staff dissatisfaction with the consultation process, and questioned why staff could not have been involved in options appraisal. Attention was drawn to the Outreach work carried out in schools by staff and requested that the funding follows the child in that respect. The Member referred to the previous inclusion of the School as an important component of the outcomes of the ALN review. The Member also supported Option 3 and the redevelopment of services on the site. The Chief Officer explained that everyone has opportunity to put forward views in the consultation process and the process will be fair and transparent. It was confirmed that the Age Weighted Pupil Unit of funding follows the child to the Pupil Referral Service.
- A Member raised the need for a better model for the school for both sexes to cope with the level of need and supported Option 3.
- A Member asked if the Select Committee could see the consultation responses.

The Headteacher of the school spoke about the successful work and outcomes achieved at the school. She expressed concern that there were only two options in the consultation report; to remain the same or close. She was encouraged by talk of Option 3. She supported the re-designation of the school by age and gender and to change the formula with a new business plan and use the school in a different way to meet the needs of Monmouthshire pupils including for those pupils in mainstream schools. The Chair of Governors supported the points made by the Headteacher. He added that there was an opportunity to capitalise on the residential facilities for respite care.

A union representative explained that her main concern behaviour in mainstream and referred to her positive experience of the outreach work provided by the school. She was concerned that, in the interim, there was the potential for good staff to leave due to uncertainties and supported an alternate change of provision.

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Committee conclusion:

The Chair summarised the views of the Select Committee noting the strong support for Option 3 and also a very strong case on whether the school should remain open.

It was considered very important that the voice of staff is listened to in the process, and also that the best use of expertise is made going forward.

The Committee encouraged all interested parties to make the best use of the opportunity to comment.

The Chair requested that the Select Committee has the opportunity to scrutinise final proposals, and asked that the matter is an agenda item for a future meeting.

The Chair thanked everyone for their participation and attendance.

4. Next meeting: 4th April 2019

The meeting ended at 12.47 pm

Children and Young People Select Committee

Action List

21st February 2019

Minute Item:	Subject	Officer / Member	Outcome
c/f 24th January 2019			
6.	Revenue Budget Proposals	Mark Howcroft/Jane Rodgers	The increased cost of foster carers in line with other areas, provision of therapeutic fostering support and the continued use of agencies. It was questioned if these items added together, will cause a pressure on the budget. A written response will be provided to the Select Committee Chair.
21st February 2019			
3.	Reconfiguration of SENCOM	Chair	Letter to Kirsty Williams, Minister for Education, to request restoration of qualification courses for SENCOM in Welsh universities
7.	Play Action Plan and Sufficiency Assessment	Matthew Lewis	1) If MonLife plans proceed, the shadow board and MCC Cabinet to ensure that protocols and systems are in place to ensure available grants are received and delivered to staff responsible for play opportunities. 2) need for more play opportunities in rural areas to be added for consideration in next review.
11	Council and Cabinet Work Planner	Chief Officer, CYP	Report of incidents for all categories under the Equalities Act 2010 for special meeting 22 nd March 2019

Special Meeting 22nd March 2019

3.	Schools Admission Policy and catchment review	Chief Officer, CYP and School and Student Access manager	Member requested that Select Committee have sight of the consultation responses
3.	Future of Mouton House Special School	Scrutiny Manager	Agenda for future meeting: opportunity to scrutinise the final proposals.

Monmouthshire's Scrutiny Forward Work Programme 2019

Children and Young People's Select Committee				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
8th May 2019	Chief Officers Annual Report	Scrutiny of Self-evaluation report.	Will Mclean	Performance Monitoring
	Nursery provision	Scrutiny of the plans for welsh government to give 30 hours free childcare for nursery age ~ a position update and discussion on the implementation in Monmouthshire.	Sue Hall	Policy Development
	Flying Start	Overview of the Flying Start Programme.	Beth Watkins	Presentation
21st May 2019	Educational Attainment ~Strategy for improving performance	To consider a new strategy that has been developed to improve the educational performance of pupils who are in receipt of free school meals.	Kath Bevan, Wellbeing lead at EAS Will Mclean	Performance Monitoring
	New School Curriculum	Invite Education Achievement Service to present.	James Kent, Curriculum Reform lead at EAS	Performance Monitoring
	Partnership Agreement	Revisiting scrutiny of the partnership agreement between schools and governing bodies.	Cath Saunders Will Mclean	Pre-decision Scrutiny
Date TBC	Family Support Services	Discussion on Family Support Services and the recently implemented Edge of Care Team and BASE.	Julie Boothroyd	Performance Monitoring
	School Transport *TBC *	To scrutinise the safeguarding arrangements of home to school transport.	Julie Boothroyd Roger Hoggins	Performance Monitoring
9th July 2019	Corporate Plan and Annual Report TBC	To hold cabinet members to account on performance and alignment of service delivery to the corporate plan.	Julie Boothroyd Richard Jones	Performance Monitoring

Monmouthshire's Scrutiny Forward Work Programme 2019

Children and Young People's Select Committee				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
17 th September 2019				
12 th November 2019				
17 th December 2019				

Future Agreed Work Programme Items: Dates to be determined

- **Young People's Mental Health Support in Schools: Chair to liaise with Chief Officer**
- **Report on standards in schools: February 2019**
- **Support for Foster Carers**
- **School Placement Capacity** ~ numbers in the south of the county considering the new housing developments planned.
- **Verbal update report on Free School Meal assessment (via the Benefits Team).**
- **Children with Complex Needs and play provision.**
- **Schools in terms of outcomes** - quality indicators from new inspection framework/how categorisation works and actions taken to support improvement/EIB and Intervention Monitoring/ Donaldson Report on Successful Futures. Report on the Pioneer Schools. Review of 21st Century Schools. Vulnerable Pupil report expected New Year. April 2019
- **Inclusion updates** - wellbeing/attitudes to learning/supporting the pupil voice
- **Non-maintained/Early Years** - provision/outcomes/childcare offer
- **National Categorisation/Estyn outcomes** -Progress towards addressing recommendations
- **Post 16 education provision/Apprenticeships/Engagement and progression**
- **Welsh Education Strategic Plan** - annual update
- **Childcare sufficiency** - annual update
- **Children's Mental Health and Counselling Services**
- **Well-being reporting (obesity, eating disorders etc)**
- **Young Carers Strategy** ~ Implementation of the first year

Monmouthshire's Scrutiny Forward Work Programme 2019

- Flying Start ~ presentation for information

Joint Scrutiny with Children and Young People's Select Committee:

- ✓ **Information, Advice and Assistance Service** ~ responsibility of the Social Services and Well-being Act 2014 ~ (January/February 2018)
- ✓ **The implementation of the Social Services and Well-being Act 2014** ~ (October 2017)
- ✓ **Mental Health and Learning Disabilities** ~ linked to implications of the DOLS (Deprivation Liberty Safeguards) Grant
- ✓ **Well-being** ~ responsibilities of the Social Services and Well-being Act 2014 around connected communities and meeting needs

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Cabinet, Council and Individual Cabinet Member Decisions (ICMD) Forward Plan

Monmouthshire County Council is required to publish a forward plan of all key decisions to be taken. Council and Cabinet items will only be considered for decision if they have been included on the planner no later than the month preceding the meeting, unless the item is considered urgent.

Committee / Decision Maker	Meeting date / Decision due	Subject	Purpose	Author	Date item added to the planner	Date item originally scheduled for decision
Cabinet	03/06/20	Budget Monitoring report - month 12 (period3) - outturn	The purpose of this report is to provide Members with information on the forecast outturn position of the Authority at end of month reporting for 2019/20 financial year	Mark Howcroft	18/04/19	
Cabinet	01/04/20	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2019/20, meeting 9 held on 5th March 2020.	Dave Jarrett	18/04/19	
Council	05/03/20	Council Tax Resolution	To set budget and Council Tax	Ruth Donovan	18/04/19	
Cabinet	04/03/20	Budget Monitoring report month 10		Mark Howcroft	18/04/19	
Cabinet	04/03/20	2019/20 Education and Welsh Church Trust Funds Investment and Fund Strategies	The purpose of this report is to present to Cabinet for approval the 2019/20 Investment and Fund Strategy for Trust Funds for which the Authority acts as sole or custodian trustee for adoption and to approve the 2018/19 grant allocation to Local Authority beneficiaries of the Welsh Church Fund.	Dave Jarrett	18/04/19	
Cabinet	12/02/20	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2019/20, meeting 8 held on 23rd January 2020.	Dave Jarrett	18/04/19	
Council	23/01/20	Council Tax Reduction Scheme		Ruth Donovan	18/04/19	
Cabinet	08/01/20	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications Jarrett, meeting 7 held on 5th December 2019	Dave Jarrett	18/04/19	

Cabinet	08/01/20	Budget Monitoring report - month 7 (period 2)	The purpose of this report is to provide Members with information on the forecast outturn position of the Authority at end of month reporting for 2019/20 financial year.	Mark Howcroft	18/04/19	
Cabinet	11/12/19	Council Tax Base 2020/21 and associated matters	To agree the Council Tax Base figure for submission to the Welsh Government, together with the collection rate to be applied for 2020/21 and to make other necessary related statutory decisions	Sue Deacy/Ruth Donovan	18/04/19	
Cabinet	06/11/19	Long Term Household Recycling		Roger Hoggins	29/01/19	
Cabinet	06/11/19	Draft Revenue Budget Proposals (including fees and charges proposals)		Mark Howcroft	18/04/19	
Cabinet	06/11/19	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2019/20, meeting 6 held on 24th October 2019	Dave Jarrett	18/04/19	
Cabinet	02/10/19	Usk Town Strategy		Frances Williams	29/01/19	
Cabinet	02/10/19	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2019/20, meeting 5 held on 19th September 2019	Dave Jarrett	18/04/19	
Council	19/09/19	MCC Audited Accounts (formal approval)	To present the audited Statement of Accounts for approval by Council	Mark Howcroft	18/04/19	
Council	19/09/19	ISA 260 report - MCC Accounts - attachment above	To provide external audits report on the Statement of Accounts	WAO	18/04/19	
Cabinet	31/07/19	MTFP and Budget Process	To outline the context and process within which the MTFP over the next 4 years and the budget will be developed.	Mark Howcroft	18/04/19	

Cabinet	31/07/19	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2019/20, meeting 4 held on 18th July 2019	Dave Jarrett	18/04/19	
Cabinet	31/07/19	Budget Monitoring report - month 2 (period 1)	The purpose of this report is to provide Members with information on the forecast outturn position of the Authority at end of month reporting for 2019/20 financial year.	Mark Howcroft	18/04/19	
Cabinet	03/07/19	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2019/20, meeting 3 held on 20th June 2019	Dave Jarrett	18/04/19	
Cabinet	03/07/19	Apprentice, Graduate and Intern Strategy		Hannah Jones	16/04/19	
Council	20/06/19	Social Justice: Annual Review		Cath Fallon	01/04/19	
Cabinet	05/06/19	Budget Monitoring report - month 12 (period 3) - outturn	The purpose of this report is to provide Members with information on the forecast outturn position of the Authority at end of month reporting for 2018/19 financial year.	Joy Robson/Mark Howcroft	17/04/18	
Cabinet	05/06/19	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2019/20, meeting 2 held on 16th May 2019	Dave Jarrett	18/04/19	
Cabinet	05/06/19	Revenue and Capital Monitoring Outturn	To provide Members with information on the outturn position of the Authority for the financial year	Mark Howcroft	18/04/19	
Cabinet	05/06/19	Digital Deprivation Action Plan		Cath Fallon	01/04/19	
Cabinet	05/06/19	Local Toilet Strategy		Dave Jones	06/03/19	

Cabinet	05/06/19	Section 106 Funding – The Hill, Abergavenny		Mike Moran	20/02/19	
Cabinet	05/06/19	Section 106 Funding – Penperlleni		Mike Moran	20/02/19	
Cabinet	05/06/19	Proposed Off-Road Cycling Centre, Llanfoist		Mike Moran	20/02/19	
Cabinet	05/06/19	Section 106 funding – Forensic Science Laboratory Site, Chepstow		Mike Moran	20/02/19	
ICMD	22/05/19	PROPOSED PROHIBITION OF WAITING AT ANY TIME, NEWTOWN ROAD, PENPERLLENI.		Paul Keeble	18/04/19	
ICMD	22/05/19	(ENRaW) Funding: Gwent Green Grid Partnership		Matthew Lewis	24/04/19	
ICMD	22/05/19	PROPOSED PROHIBITION OF WAITING AT SPECIFIED TIMES ONLY, LAUNDRY PLACE, ABERGAVENNY		Paul Keeble	18/04/19	
ICMD	22/05/19	PROPOSED 30 MPH SPEED LIMIT STATION ROAD AND OLD TRAP ROAD, GILWERN		Paul Keeble	17/04/19	
ICMD	10/07/19	Collections Review		Rachael Rogers	27/03/19	
Council	16/05/19	Chief Officer CYP Annual Report		Will Mclean	26/03/19	

Council	16/05/19	Speed Management		Roger Hoggins	29/01/19	
ICMD	08/05/19	Delivering Excellence in Children's Service: Establishment update in line with setting the structure for 2019/20.	To establish a fit for purpose structure for Children's Services for the forthcoming financial year of 2019/2020 and beyond.	Jane Rodgers	17/04/19	
ICMD	08/05/19	Museum Service Interim Reduction in hours		Matt Lewis	11/04/19	
Cabinet	01/05/19	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2019/20, meeting 1 held on 11th April 2019	Dave Jarrett	18/04/19	
Cabinet	01/05/19	Cabinet to agree to commence statutory consultation to open a new Welsh Medium Primary School in Monmouth.	Deferred to ?	Debbie Morgan	05/03/19	
Cabinet	01/05/19	Recruitment & Selection Policy		Sally Thomas	26/02/19	
Cabinet	01/05/19	Play Sufficiency Audit and Action Plan 2019		Mike Moran	20/02/19	
Cabinet	01/05/19	Proposed changes to the membership of the school budget finance forum	This paper is to propose changing the membership of the school budget forum to allow wider representation	Nikki Wellington	15/02/19	
ICMD	24/04/19	ROWIP DRAFT PLAN		Ruth Rourke	02/0/19	
ICMD	24/04/19	Review of Collections Development Policy		Rachael Rogers	27/03/19	

Council	11/04/19	Monmouthshire Citizen Advice Bureau Annual Report	To provide members with an opportunity to discuss the work and ask questions of the Chief Executive of CAB Monmouthshire which provides advice to local people and its contribution to the council's purpose of building sustainable and resilient communities.	Matt Gatehouse	05/10/18	
Council	11/04/19	Mon Life		Peter Davies		
Council	11/04/19	Development Company		Peter Davies		
ICMD	10/04/19	Supplementary Planning Guidance on Affordable Housing commuted sums	endorsement to consult for 6 weeks	Mark Hand / Cllr Sara Jones	15/03/19	
ICMD	10/04/19	Housing Options Staffing Report		Ian Bakewell / Cllr Sara Jones	14/03/19	
ICMD	10/04/19	Consolidated Traffic Order		Roger Hoggins	29/01/19	
Cabinet	03/04/19	catchment review / admissions policy		Matthew Jones	19/03/19	
Cabinet	03/04/19	Agency and Self Employed Workers Policy		Sally Thomas	26/02/19	
Cabinet	03/04/19	Section 106 Funding – Sudbrook Paper Mill		Mike Moran	20/02/19	
Cabinet	03/04/19	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2018/19, meeting 9 held on the 7th March 2019.	Dave Jarrett	17/04/18	

ICMD	27/03/19	BLAENAVON INDUSTRIAL LANDSCAPE WORLD HERITAGE SITE MANAGEMENT PLAN (2018 - 2023)	To seek approval of the Blaenavon Industrial Landscape World Heritage Site Management Plan (2018-2023).	Matthew Lewis	08/03/19	
ICMD	27/03/19	DRAFT INFILL DEVELOPMENT SUPPLEMENTARY PLANNING GUIDANCE		MARK HAND	06/03/19	
ICMD	27/03/19	DEFINITIVE MAP MODIFICATION ORDER, PRICES BRIDGE, WHITELYE, TRELLECH		Ruth Rourke	05/03/19	
ICMD	27/03/19	Weekend Traffic Orders	NO LONGER REQUIRED - RH	Roger Hoggins	29/01/19	
ICMD	27/03/19	Future Housing Management Register	NO LONGER REQUIRED	Mark Hard	29/01/19	
ICMD	27/03/19	Youth Support Grant Additional Funding	Cllr Richard John	Hannah Jones	21/01/19	
ICMD	13/03/19	Non Domestic Rates:High Street and Retail Rates Relief		Ruth Donovan	01/03/19	
ICMD	13/03/19	Use of S106 funding in Wyesham	Cllr Bryan Jones	Mike Moran	20/02/19	
ICMD	13/03/19	Proposed prohibition of waiting at any time Capel Y Ffin to Llanvihangel Crucorney Rd		Paul Keeble	19/02/19	
ICMD	13/03/19	Restructure of Housing Options Scheme	DEFERRED	Ian Bakewell	04/02/19	

ICMD	13/03/19	PSPO Consider Condition of all MCC car parks		Andrew Mason	08/01/19	
ICMD	13/03/19	Formula Change for Mounton House		Nikki Wellington		
Council	07/03/19	Road Safety Strategy		Rogger Hoggins	29/01/19	
Council	07/03/19	Final Budget Proposals	Combined with Council Tax Resolution Report	Peter Davies	11/09/18	
Council	07/03/19	Treasury Management Strategy 2019/20	To accept the annual treasury Management	Peter Davies	11/09/18	
Council	07/03/19	Council Tax Resolution 2019/20	To set budget and Council tax for 2019/20	Ruth Donovan	11/09/18	
Cabinet	06/03/19	Future Options for Mounton House School		Will Mclean	27/09/18	
Cabinet	06/03/19	2019/20 Education and Welsh Church Trust Funds Investment and Fund Strategies	The purpose of this report is to present to Cabinet for approval the 2019/20 Investment and Fund Strategy for Trust Funds for which the Authority acts as sole or custodian trustee for adoption and to approve the 2018/19 grant allocation to Local Authority beneficiaries of the Welsh Church Fund	Dave Jarrett	17/04/18	
Cabinet	06/03/19	Report to Federate the Governing Bodies of Llanfoist Fawr and Llanvihangel Crucorney Primary Schools.		Cath Saunders		
Cabinet	06/03/19	Investment Case to Deliver next phase of procurement strategy		Peter Davies		

ICMD	27/02/19	ESTABLISHMENT OF URBAN AND PHYSICAL REGENERATION TEAM		Cath Fallon	29/01/19	
Council	21/02/19	Addressing our lack of a five year housing land supply: a review of Monmouthshire's approach to unallocated housing sites		Mark Hand	29/01/19	
Council	21/02/19	REGENERATION OF SEVERNSIDE & THE FUTURE ROLE OF CALDICOT TOWN TEAM.		Cath Fallon	29/01/19	
Council	21/02/19	Capitalisation of Revenue Costs		Mark Howcroft	29/01/19	
Cabinet - Special	20/02/19	Final Revenue and Capital Budget Proposals		Peter Davies	20/09/18	
ICMD	13/02/19	Lido facility in Bailey Park		Deb Hill Howells	21/01/19	
ICMD	13/02/19	Prohibition of waiting at anytime, Lansdown Road, Abergavenny		Paul Keeble	15/01/19	

Cabinet	06/02/19	Local Housing Market Assessment		Mark Hand	29/01/19	
Cabinet	06/02/19	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2018/19, meeting 8 held on the 17th January 2019.	Dave Jarrett	17/04/18	
ICMD	30/01/19	Data Protection & GDPR Officer for Schools		Sian Hawyard		
ICMD	30/01/19	Social Care & Health Senior Leadership Review Follow up		Tyrone Stokes		
Council	17/01/19	Council Tax Reduction Scheme 2018/19		Ruth Donovan	11/09/18	
ICMD	16/01/19	IN-HOUSE SENIOR CARE & SUPPORT WORKER RE-GRADING		Colin Richings	31/12/18	
ICMD	16/01/19	DOMESTIC ASSISTANT POST RE-GRADE		Sian Gardner	31/12/18	

ICMD	16/01/19	Monmouthshire LDP Sustainability Appraisal Scoping Report and Habitats Regulations Appraisal Initial Screening		Mark Hand/Rachel Lewis	21/12/18	
ICMD	16/01/19	LOCAL GOVERNMENT (WALES) ACT 1994	THE LOCAL AUTHORITIES (PRECEPTS) (WALES) REGULATIONS 1995	Jonathan S Davies	18/12/18	
Cabinet	09/01/19	Final Draft Budget Proposals or recommendation to Council.		Joy Robson	17/04/18	
Cabinet	09/01/19	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2018/19, meeting 7 held on the 13th December 2018.	Dave Jarrett	17/04/18	
Cabinet	09/01/19	Budget Monitoring report - month 7 (period 2)	The purpose of this report is to provide Members with information on the forecast outturn position of the Authority at end of month reporting for 2018/19 financial year.	Joy Robson/Mark Howcroft	17/04/18	

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